

May 6, 2024

MEMO

TO: Commissioners of Huntingdon, Bedford & Fulton Counties
FROM: Connie Brode, Executive Director
RE: Joint Board meeting

A meeting of the Commissioners of Huntingdon, Bedford, and Fulton Counties, serving as the joint board of the Area Agency on Aging, will be held on Monday, May 13, 2024, at 10:00 am. The meeting location is the Holiday Inn Express, Breezewood, PA.

A G E N D A

Chair – Huntingdon County

1. Approval of minutes from the March 11, 2024, meeting
2. Financial updates
 - a. March 2024 financial report
 - b. Budget Discussion
 - c. Health Insurance Renewal
3. Salaries
 - a. Wage Scale Adjustment and General Pay Increase Approval
4. Administration
 - a. Transportation Fare Increase Progress
 - b. Contract renewal-Nutrition Group Increase Request

c. Personnel Policy and Procedure Manual and Addendum #1 to the Personnel Policies and Procedure Manual Approval Requested

5. In-home Services
 - a. OPTIONS Waiting List
 - b. CSP Waiting List
 - c. OPTIONS Reimbursement Service Model Progress
6. Protective Service
 - a. Statistics
7. Senior Centers
 - a. Current statistics
8. Transportation Program
 - a. Current ridership statistics
9. Human Resources
 - a. Personnel report
 - b. Staffing

Attached are the minutes from the March 11, 2024, session and other discussion material for the meeting.